

PG Air
Director's Meeting Summary

Date: Tuesday, January 25th, 2011
Time: 5:30-7:30PM
Location: City Hall Annex

Present:	Terry Robert, President	Fraser Basin Council
	Nini Long, Secretary	Ministry of Transportation & Infrastructure
	Daniela Fisher	Guest
	Sherry MacIntyre	Chamber of Commerce
	Barb Oke	Northern Health
	Ken Wilkening	UNBC
	Dennis Fudge	Ministry of Environment
	Brenda Leatham, proxy	Ministry of Environment
	Kenna Latimer	Regional District of Fraser Fort George
	Raylene Otto	Guest (Min. of Transportation)
	Marie Hay	People's Action Committee for Healthy Air (PACHA)
	Dan Adamson	City of PG
	Jocelyn White	City of PG
	Glenda Waddell	Canfor Pulp Limited Partnership (CPLP)
	Robin Lowry	Northern Medical Society

1. Administration

- a. Achieved Quorum
- b. Kat on vacation until Jan. 26th
- c. All action items from previous meeting were completed; minutes adopted

2. Member Information Exchange

- a. Air Quality Health Index – there is a project taking place to create 10-15 Air Quality Health Index Champions. A steering committee has been struck and includes some members from PG Air. Chelsea Cody is organizing this initiative.
- b. JW: The Research Working Group (RWG) is reviewing the draft report funded by the Clean Air Research Fund. The report was completed on behalf of Northern Health and the purpose of the report was to determine wood smoke hot spots. The RWG will provide a response on Friday, Jan. 28th.
- c. DA: the City now has 4 people in the Environmental Services group, including a new Energy Advisor. The City is co-organizing Bike to Work week with the PG Cycling Club. PG Air members

PG Air
Director's Meeting Summary

are encouraged to organize cycling teams at work; the first organizational meeting will be held on Friday, February 4th.

- d. GW: CPLP has submitted their last project to NRCan for approval; this project should have a large impact on reducing particulate emissions from CPLP operations. Overall, CPLP is anticipating a a 60% reduction in odour levels in the community. The particulate emission reductions, though significant, will not likely have a noticeable impact on ambient levels due to the low relative contribution of particulate from pulpmill sources. They have set up monitoring stations at two sites: Exploration Place and Foreman Flats (situated between Northwood and PG Pulp) to collect “before and after” data. For further information about this project call Glenda.
- e. BO: returned to work with Northern Health; job sharing with Kim Menounos (Healthy Environments Community Lead). Barb will be taking over as the lead for the Education and Awareness Committee.

3. 2011 PG Air Coordinator's Work Plan Development

- a. Terry and Kat have been working together to determine what the Coordinator has been tasked with during the past year. In summary, time has been spent on the following:

Governance	30%
Committees	5%
Communication & Outreach	25%
Phase III Development	25%
Program Delivery	15%

- b. The Executive will work towards compiling a Work Plan for 2011. Dan has agreed to assist the Executive with this task. He has asked the Coordinator and Committees to pick 2 high priority deliverables for the year.
- c. Discussion ensued about Board's significant increase in productivity with the addition of the Coordinator position. The University has also hired a Sustainability Coordinator, whose position is funded from parking fees.

Director's Meeting Summary

4. Phase III Development

- a. It was suggested that the dispersion model needs to be further explained to the Board, so that we can gain a deeper understanding of the science and move forward with science based goals i.e. if we do X, then we can achieve Y; it may make it easier to attract funding sources if we can demonstrate that our project goals are based on research.
- b. Dennis will present his Dispersion Model findings to date at the next Board meeting. Members should re-read the Stantec report for background information.
- c. An earlier version of the Stantec report included a spreadsheet which detailed all emission sources. Dennis will check to see if he has this spreadsheet on file; if not, then Kat will request the spreadsheet from Stantec. Members felt that it was important to start merging the Stantec report with Phase III. We need to move forward with the best available information.
- d. It was suggested that we ignore restaurants for the time being, due to the uncertainty around their emissions contribution. The Sonoma report rated restaurant emissions as low (included in the commercial category).
- e. It would be helpful to have a presentation with charts and graphs that compares the Sonoma report with the Stantec report and is understandable for the layperson.

5. New Members

- a. Two vacancies on the Board still exist: public member and First Nations representative. The Executive will first review the existing Terms of Reference which outlines how new members are selected. The next step will be to review resumes on file and report back to the Board at the next meeting.

Next Director's Meeting: Tuesday, Feb. 22nd