

PRINCE GEORGE AIR IMPROVEMENT ROUNDTABLE SOCIETY (PGAIR)

DIRECTORS MEETING

MINUTES

Date & Time: Tuesday, March 29, 2011, 5:30 PM
Location: City Hall Annex, 1100 Patricia Blvd, Prince George

Present: Dan Adamson (City of PG), Jocelyn White (City of PG), Martin Meyer (Carrier Lumber), Ken Wilkening (UNBC), Sherry MacIntyre (Chamber of Commerce), Greg Calpas (Husky Oil), Marie Hay (PACHA), Barb Oke (Northern Health), Dennis Fudge, Raylene Otto (Proxy Nini Long, MOTI), Terry Robert (Fraser Basin Council), Dr. Robin Lowry (Northern Medical Society), George Stedeford (Public Member), Glenda Waddell (CPLP), Maureen Bilawchuk (MOE), Adam Langcaster (proxy, CPLP).

Regrets: Tim Knoop (Pacific Bio-Energy), David Sutherland (CN rail), Wayne Rommerdahl (Columbia Bitulithic), Kenna Latimer (Regional District).

Guests: Kathryn Graham (PGAIR Coordinator), Daniela Fisher (public), David Jewesson (PGAIR, MWG), Ron Fujino (Proxy, CPLP).

1. Call meeting to order (T. Robert)

Meeting called to order at 5:35 PM.

2. Quorum (M. Meyer)

Achieved a quorum. A total of 16 members were present.

3. Review and adopt minutes of the February 22, 2011 member meeting.

Minutes adopted.

4. Member Information Exchange

- a. CPLP Presentation on new monitoring of Green Transformation projects.

Adam Langcaster (CPLP) gave a presentation on the Green Transformation project and post construction monitoring that is taking place. There were several questions asked by members throughout the presentation and afterwards about the project and the benefits to the airshed that would take place as a result of the project. In general, the members of PGAIR are pleased with the work that Canfor has been doing to reduce fine particulate matter and odour within the airshed, and looks forward to the continued partnership.

5. Current Business (T. Robert)

- a. Executive and Working Group reports (See Report)

No additional information was discussed than what is in the report.

b. Phase II Work Plan update report

i. R01: Odour (See Report)

Dr. Marie Hay provided an update to members about the wrap up of the formaldehyde sampling and transition to VOC sampling that will be taking place in the Millar Addition with PACHA and MACC.

ii. R23 & R25: Wood Stove Exchange Program (See Report)

No additional information was discussed than what is in the report.

iii. Idle Free Campaign (K. Graham; See Report)

No additional information was discussed than what is in the report.

c. Phase III Plan Development

i. Phase III revised mini-matrix and brochure-Presentation (D. Adamson)

- The members agreed that they liked the layout of the brochure and think it will be a great tool for soliciting feedback from their representative organizations. As well it will act to initiate a revision of the draft recommendations.
- **Action (Dan Adamson):** Dan Adamson is to have the brochure printed in time for the home show where they will be available to the public.

ii. Phase III Next Steps (T. Robert)

- There was discussion around Phase III and next steps regarding the revised matrix and the brochure.
- **Action (All Members):** Members are to use the simplified matrix and the brochure to documents to get feedback from their representative organizations on the Phase III Plan.

6. New Business

a. PGAIR Annual Work Plan-Presentation (K.Graham)

- Kathryn presented the annual PGAIR work plan to the members. The presentation discussed major and minor projects that are to be implemented or continued in 2011-12.

The work plan was well received by members and there were several questions regarding the role of the coordinator, executive, and members in implementing the projects and administering PGAIR.

7. Adjournment (T. Robert)

Meeting adjourned at 7:00 PM.